

## Call for Nominations

### University Teaching Awards

#### **George W. Atherton Award for Excellence in Teaching**

- to four faculty members who have devoted substantial effort to undergraduate teaching; nominees must have undergraduate teaching as a major portion of their duties, have been full-time faculty members for a minimum of three years, and have the rank of assistant professor, associate professor, or professor.

#### **Milton S. Eisenhower Award for Distinguished Teaching**

- to two faculty who, in addition to being outstanding teachers themselves, have also provided some kind of support or mentoring to others; nominees must be tenured members, employed as a full-time faculty member for a minimum of five years, and have undergraduate teaching as a major portion of her or his assignment;

#### **Alumni Teaching Fellow Award**

- This award, made possible by the Penn State Alumni Association, the Undergraduate Student Government, and the Graduate Student Association, recognizes distinguished teaching and provides a forum for encouraging teaching. Three awards will be presented. No more than two awards may be given to University Park faculty members.

Nominations: Anyone can nominate a faculty member for the Atherton, Eisenhower and Alumni Teaching Fellow awards via an on-line nomination process coordinated through the Schreyer Institute for Teaching Excellence (the same process is used for all three awards).

Deadline: August 14, 2009 for initial on-line nominations  
September 1 2009 (to the College Screening Committee)

College Process: the college receives nominations from the Schreyer Institute and, if more than three nominations are received, the college may request additional information from units, such as a ranking of nominees, a one-page summary of each candidate's qualifications and a current vita for each nominee by the college deadline. The College Screening Committee will review nominations and select at most three individuals who will be invited to develop nomination dossiers, to be forwarded to the university selection committee (final nomination materials are due in November). The college nomination process is coordinated through the Office of the Associate Dean for Undergraduate Programs, Instruction, and Outreach.

<http://www.schreyerinstitute.psu.edu/Awards/>

## **Other University Awards**

### **President's Award for Engagement with Students** (one college nominee)

- faculty who goes beyond responsibilities as a professor to engage and encourage students in their learning, demonstrating deep caring and involvement with students' learning; has taken specific actions to be involved in student growth and learning-academic, social and professional; has been available to interact with students outside class, link students to opportunities, and help them build their confidence as learners and potential contributors to society; \$5000 award - \$3000 to the recipient and \$2000 to professor's department, to be managed by the recipient and used for extending the kinds of activities the award recognized. The college nomination process is coordinated through the Office of the Associate Dean for Undergraduate Programs, Instruction, and Outreach. Final nomination materials are not to exceed two pages.

<http://www.psu.edu/ur/awards/ugfaculty.html>

### **President's Award for Excellence in Academic Integration** (one college nominee)

- to a full-time faculty member who has exhibited extraordinary achievement in the integration of teaching and research or creative accomplishments, and service; to recognize faculty members at the rank of professor who have excelled in all three areas of their professions; \$3,000 award. The college nomination process is coordinated through the Office of the Associate Dean of Administration, Research, and Graduate Studies.

<http://www.psu.edu/ur/awards/ugfaculty.html>

### **Undergraduate Program Leadership Award** (up to 3 college nominees)

- to recognize a faculty member who has demonstrated exemplary leadership benefiting an existing Penn State undergraduate degree program; to acknowledge those individuals who have major responsibilities for the delivery of undergraduate education within a unit and who are providing leadership that has transformed or revitalized the undergraduate program. The college nomination process is coordinated through the Office of the Associate Dean for Undergraduate Programs, Instruction, and Outreach.

<http://www.psu.edu/ur/awards/ugfaculty.html>

### **The Penn State Excellence in Advising Award**

- The Penn State Excellence in Advising Award, established by the Undergraduate Student Government's Academic Assembly and sponsored by each college, annually honors one full-time faculty member and one full-time professional advisor from any Penn State location who have at least two years of advising experience. Selection criteria are based on excellence in general advising, academic guidance, career guidance, enthusiasm, and assistance in decision-making and goal-setting. Award recipients are expected to share their successful advising techniques and expertise with other faculty and graduate assistants by participating in lectures, workshops, and symposia throughout the year.

<http://www.psu.edu/ur/awards/ugfaculty.html>

Nominations for the above four awards:

(Engagement, Academic Integration, Advising, and Leadership Awards)

A one-page summary of each nominee's qualifications and a current vita should be sent to the director/head of each academic unit by the nomination deadline. Nominations should include a cover memo signed by the nominator(s), indicating the applicable award. In the event that there is more than one nominee per award from each unit, that unit should develop a process for ranking nominees. Following the departmental screening, unit heads should forward a one-page summary of each nominee's qualifications, a current vita, and departmental rankings (if any) to the *appropriate college office* by the college deadline.

Deadlines:     **September 18 (to Unit Heads)**  
                          October 6 (to the College Screening Committee)

College Process: The College Screening Committee will review nominations and select individuals who will be invited to develop nomination materials to be forwarded to the university selection committees by the announced due date. In order to ensure that candidates have ample time to develop nomination materials, the college screening process will be completed no later than October 24. University award deadlines vary, but most nomination packets are due in December or January.

**Faculty Scholar Medal for Outstanding Achievement (Arts & Humanities)**

- given in recognition of scholarly or creative excellence represented by a single contribution or a series of contributions around a central theme. The award is made solely on the basis of scholarly or creative achievement and is for activities that occurred or culminated during the five years preceding the nomination.

Nominations: A summary of each nominee's qualifications and a current vita should be sent to the director/head of each academic unit by the nomination deadline. Nominations should include a cover memo signed by the nominator(s). In the event that there is more than one nominee per award from each unit, that unit should develop a process for ranking nominees. Following the departmental screening, unit heads should forward a summary of each nominee's qualifications, a current vita, and departmental rankings (if any) to the Associate Dean for Administration, Research, and Graduate Studies by the college deadline.

Deadline:                   April 30, 2009-Nominations to Academic Unit Head  
                                      May 15, 2009-Unit Nomination to the Associate Dean for  
                                      Administration, Research, and Graduate Studies  
                                      June 5, 2009-Selection of College Nominee  
                                      October 30, 2009-Nominee's dossier to the Office of the Associate  
                                      Dean of Administration, Research, and Graduate Studies

College Process: Because this nomination process requires development of a fairly extensive dossier (including external letters), the college will screen nominations and select one individual by June 5<sup>th</sup>, 2009, who will be invited to develop a dossier over the summer, to be forwarded to the Office of the Associate Dean of Administration, Research, and Graduate Studies by October 30<sup>th</sup>, 2009. The College is beginning this nomination process early because of the amount of work required to complete the dossier for the nominee.

The development of the candidate's nomination dossier is coordinated through the Office of the Associate Dean of Administration, Research, and Graduate Studies with the help of the candidate's unit, and is due to Old Main in early December 2009.

### **Evan Pugh Professorships**

Nominations for Evan Pugh Professorships are due in the dean's office by October 16th. There are two available professorships university-wide. Nominations must come from the academic unit and be forwarded by the chair or director of that unit. The College of Arts and Architecture is eligible to forward a maximum of two nominations after conducting a college screening process to determine whether or not nominations from the academic units meet the stringent criteria required for consideration by the Evan Pugh selection committee at the university level. The College of Arts and Architecture screening process will be conducted by the academic unit heads of the college, and representatives from faculty council and senators.

In an effort to facilitate the initial screening process and avoid creating any unnecessary workload, College nominations should include only the following:

1. Maximum two page outline of how a candidate meets the national and international criteria for pioneering research and creative activity in her/his field.
2. A current CV.

Full dossier and support materials will only be developed after candidates have been approved by the college screening process. Nominees need not know they are being considered.

Academic Unit Heads must forward the material from above to the office of the dean by October, 16.

### **Penn State Award for Faculty Outreach (up to 3 college nominees)**

The award is designed to recognize faculty who make significant contributions to Outreach. Outreach is the process of extending the intellectual expertise and resources of the University through teaching, research, and/or service to address the social, civic, economic, and environmental issues and opportunities facing our Commonwealth, nation, and world. The established Penn State Award for Faculty Outreach consists of a stipend in the amount of \$1,000.

<http://www.outreach.psu.edu/weidemann/faculty-outreach-awards.htm>

Deadlines:    September 18 (to Unit Heads  
                  October 6 (to College Screening Committee)  
                  Early January (to University Screening Committee)

**Distinguished Professor No openings for 2009-10**(maximum number of Distinguished Professors in each college will not exceed 10% of the number of faculty on standing academic appointments at the rank of Professor)

- To recognize outstanding academic contributions to the University. Candidates must be current, full-time active members of the faculty holding the rank of Professor who do not currently hold an endowed chair, professorship, or faculty fellowship and who are acknowledged leaders in their fields of research or creative activity. This national and international leadership would be documented by (a) notable contributions to research published in leading journals and/or books and creative accomplishments widely recognized for excellence; (b) prestigious awards and citations; and (c) a substantial record of invited lectures or performances delivered at prestigious institutions. Successful candidates will have demonstrated significant leadership in raising the standards of the University with respect to teaching, research or creative activity, and service, have demonstrated excellent teaching skills and contributed significantly to the education of students who subsequently have achieved recognition of excellence in their fields.

<http://guru.psu.edu/policies/OHR/hr10.html>

Nominations: The Dean will notify faculty by August 1 each year if there are openings for Distinguished Professors. Faculty members, departments, or programs may nominate a candidate(s) for a Distinguished Professorship to the dean of the academic college in which the nominee is appointed if there are openings. Nominations should normally be accompanied by three internal letters of support, including one from the nominee's department head. Recent letters solicited for other purposes, including external letters of evaluation, may be submitted if available. Because this nomination process requires development of a fairly extensive dossier, units are encouraged to develop an internal process for reviewing nominations before inviting a candidate to develop the dossier that will be forwarded to the college selection committee. The initial nomination [to include a summary of the nominee's qualifications and a current vita] should be sent to the director/head of each academic unit. Following this internal screening, unit heads should work with candidates to develop nomination materials and to solicit letters of support.

College Process: The dean of each college will appoint a committee of at least three Professors to review nominees and recommend candidates in consultation with the dean. The dean will forward the dossiers of candidates recommended for Distinguished Professorships to the Office of the President. Deans should include letters previously received in support of the nominee, as well as their own letter of endorsement. Candidates selected by the college committee and endorsed by the dean are forwarded to the Office of the President.

## College Awards

### **College Staff Award for Outstanding Service College Award for Excellence in Advising and Mentoring College Faculty Award for Outstanding Teaching**

#### Nominations for the above three awards:

Nominations (a one-page summary of each nominee's qualifications) should be sent to the director/head of each academic unit by the nomination deadline. Nominations should include a cover memo signed by the nominator(s), indicating the applicable award. Each unit should develop a process for screening departmental nominees. In the event that there is more than one nominee per award from each unit, that unit should develop a process for ranking nominees. Following the departmental screening, unit heads should forward nominations and support documents to Dean's Office by the college deadline.

Deadlines:     **Unit Heads/Director establishes deadline for unit**  
February 5 (to the Dean's office)  
February 8(College screening committee)

#### College Process:

A detailed description of each award, suggested nomination materials and a current nomination form will be available on the college web-site by September 15 of each academic year. Please refer to that site for the most current information.

### **College Alumni Award**

- Alumnus/alumna of Penn State with a solid career progression in a field directly related to the academic programs of the college and an individual, whose expertise and accomplishments would be of interest and value to students and faculty during a visit to the nominating unit, normally scheduled in conjunction with the college Spring Awards Ceremony in April. Sponsored by the College and the Arts and Architecture/Performing Arts Alumni Society.

#### Nominations:

Each academic unit may select one recipient. Nominations (a short summary of each nominee's qualifications) should be sent to the director/head of each academic unit by the nomination deadline. Each unit should develop a process for screening departmental nominees and selecting an award recipient. Following the departmental screening, unit heads should forward the name of the Alumni Award recipient and supporting materials to the College Director of Alumni Relations by the deadline.

Deadlines:     **October 1 (to Unit Heads)**  
December 1 (to the College Director of Alumni Relations)

## University Alumni Awards

### **Distinguished Alumni Awards**

- Highest form of honor bestowed upon alumni of Penn State, and the visits/recognition are held in conjunction with Traditional Reunion Weekend, the first weekend of June each year; nominations solicited from a wide audience and then reviewed by the Board of Trustees. (Anyone can nominate someone for this award, via a form on the Alumni Association website. Final nomination materials are generally due in early October.)

### **Alumni Achievement Awards** (one nominee per college)

- Graduates 35 years of age or younger who have shown extraordinary professional accomplishments. (Final nomination materials are generally due in early October.)

### **Alumni Fellow Awards** (no more than two nominees per college)

- Highest level of award given by the Penn State Alumni Association; often selected from past recipients of the college's alumni awards; recipients asked to return to campus in October for a 2-3 day residency. (Final nomination materials are generally due in December.)

<http://www.alumni.psu.edu/awards/individual/default.htm>

Deadlines: **Continuous nominations accepted** (by the Director of Alumni Relations)

### **Honorary Alumnus/Alumna Awards** (one nominee per year, if/when there is a viable candidate)

\*Award created to recognize outstanding individuals who, though not graduates of Penn State, greatly enhance the University through their commitment and service. Recipients are asked to return to campus at the same time as the Distinguished Alumni Award recipients, the first weekend in June.

Deadlines: Final nomination materials are generally due August 31.

### Nominations and college process for the above awards:

Nominations for alumni awards may be sent at any time to Joyce Hoffman (Director of Alumni Relations) who will develop a list of potential candidates for these awards. For those awards where the College is able to submit only 1-2 nominees, screening of nominations may occur well in advance of the final university deadline in order to develop appropriate nomination materials. The development of the candidate list is coordinated through the Office of the Director of Alumni Relations. It will first be reviewed by the Dean, and at the Dean's discretion, may be brought to the members of the Academic Unit Heads (AUH) group for discussion before a final decision is made.

## **Faculty and Staff Achievement Awards-Office of Human Resources**

The 2009 Awards Committee is soliciting nominations for the Faculty and Staff Achievement Awards for the Barash Award for Human Service, the McKay Donkin Award, and the Award for Administrative Excellence, the Staff Excellence Award, the Support Staff Award, and the Dr. James Robinson Equal Opportunity Award. Nominations should be for a specific award and the supportive data must address the criteria for that particular award. Information on each award and the nomination process can be found at <http://www.ohr.psu.edu/forms/nomform.pdf>. Nominations and supporting documents should be submitted by Friday, December 4<sup>th</sup>, 2009 by mail to Billie S. Willits, 505 James M. Elliott Building or by fax to (814) 863-3461.