

THE PENNSYLVANIA STATE UNIVERSITY
DISCLOSURE STATEMENT
(For Appointments or Employment Other Than Academic)

As part of the final approval process of an appointment, the University conducts reference and background checking. The University also requires you to disclose in writing all relevant facts and information needed for a full and fair understanding of any of the following:

Professional misconduct or sanctions (e.g., debarment by a federal agency; any form of professional discipline or license restriction or surrender; an admission or determination that you have committed research misconduct);

Any harassment or discrimination you were found to have committed by any court, adjudicative body or administrative body, including but not limited to any findings of harassment or discrimination made by present or former employers;

Any felony or misdemeanor for which you were convicted or pled no contest.

Engagement in any such conduct may not, in and of itself, disqualify you from an appointment at the University. However, failure to disclose such information, or any misrepresentation made in connection with the disclosure, would be grounds to revoke an offer of appointment or terminate subsequent employment. Information is kept confidential and available on a need-to-know basis only.

___ I have nothing to disclose.

___ I have the following information to disclose (please provide explanation as appropriate and attach additional sheets if necessary).

Please Print Name

Signature

Date

PLEASE RETURN COMPLETED FORM TO OFFICE OF HUMAN RESOURCES, ATTN: BACKGROUND CHECKS, 510 JAMES M. ELLIOTT BUILDING, UNIVERSITY PARK, PA 16802; FAX 814-863-4267; EMAIL background@psu.edu